**MS PAINT**

**Microsoft Paint Program**

Q1) How to open “Microsoft paint” or “Microsoft paint” program?

Shortcut key: -

* Press windows + R key,
* To open run option,
* Type “Ms paint” or “Pbrush”,
* Press the enter key.

Q2) What is Microsoft paint programme?

Paint is a feature that you can use to create drawings on a black drawing area or in existing pictures many other tools you use in paint are found in the ribbon which is near the top of the paint window the following illustration shows the ribbon and other parts of paint

**Microsoft paint file format secondary name**

.Png- Portable network graphics

. Bmp-bitmap image

**Microsoft paint shortcut key**

* Ctrl + N - create a new file
* Ctrl + S- save the create file
* Ctrl + O - open the share file
* Ctrl + P -print the create file
* Alt + F4 -close the ms paint programme
* Ctrl + C -copy the select drawing
* Ctrl + V -paste the copied drawing
* Ctrl + X – cut the select drawing
* Ctrl + Z- undo the one step back drawing
* Ctrl + Y – Redo the one step forward drawing
* Ctrl + R- Show the ruler bar
* Ctrl + G -Show the great line grid line
* Ctrl + Page up -Zoom in the drawing page
* Ctrl + Page down -Zoom out the drawing page
* F11 - Full screen the drawing window
* F4 - Refresh
* Ctrl + ++ -Increase the side of all tools
* Ctrl + -- -Decrease the size of world tools

**Some shortcut keys**

* Windows + PRT SC – To print screen instantly
* Windows + M- Minimise All the window
* Windows + D- Go to the desktop
* Windows + E- Open windows explorer
* Windows + R- Open run option
* Alt + Tab -Maximise the selected window
* Alt + F4 -Close the current window
* Alt + Space + X - Maximise the current window
* Alt + Space + R -Restore down the current window
* Alt + Space + N -Minimize the current window
* Alt + Space + M -Move the current window
* Alt + Space + S – Size/resize the current window
* Note: - Move size resize apply only resistor down position
* Alt + Space + C -Close the current window